COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought)	(5) Principal Groups/Organisations to be consulted before decision	(7) Name of person(s) to whom representations can be	(9) List background documents submitted to Cabinet/Cabinet
(2) Who will take decision (3) Give date or period within which	is made (6) Method of consultation (external	made (e-mail/telephone) (8) When should they be made	Member in respect of the decision (10) Is this information unrestricted or
decision is to be taken	(6) Method of consultation (external only [if applicable])	by (closing date)	exempt?
(4) Directorate contact (include e-mail and telephone)			(11) Date first entered in Notice
KEY 5/22/23	(5) Portfolio Holders, stakeholders	(7) Laura Corby – 01304	(9) Cabinet reports and Draft Indoor
(4) 7	such as Sport England, National	872448;	Sports Facility Strategy 2022
(1) To consider consulting on the Draft	Governing Bodies of Sport, Local	Laura.corby@dover.gov.uk	(40) 11
Indoor Sports Facility Strategy 2022	clubs and facility operators		(10) Unrestricted
		Carly Petit –	
(2) Cabinet	(6) Meetings, telephone and online discussions via emails and Microsoft	Carly.petit@dover.gov.uk	(11) 6 May 2022
(3) 4 July 2022 and 5 June or 3 July 2023	Teams	(8) 19 December 2022	
(4) Laura Corby, Strategic Development			
Lead (Leisure) -			
laura.corby@dover.gov.uk; 01304 872448			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Dover District Council has commissioned consultants to update the Indoor Sports Facility Strategy 2016. This document is used to guide potential decisions around rationalisation and investment; community use of school facilities; planning policy; encouraging greater flexibility of facility usage and determine strategic leisure objectives for the District that meets adopted planning policies and timelines for the emerging review of the District's Local Plan. Consultation on the draft document will involve comprehensive engagement with stakeholders and members of the public, with a second report to Cabinet following analysis of the consultation results and their consideration in the final draft Indoor Sports Facility Strategy 2022.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

It is a statutory requirement to consult on a draft planning policy document before this can be formally adopted by the Council. A decision is required to seek permission to consult with stakeholders and the public on the draft Indoor Sports Facility Strategy 2022 so that representations can be considered before a final draft document is considered for formal adoption (probably June or July 2023).